

TOWN OF CLINCHCO
COUNCIL MEETING
MINUTES OF MEETING ON 6/17/2021

MEMBERS PRESENT: Vice Mayor Ruby Coleman, Herbert Branham, Stearl Branham, Trevor Counts, Jelane Mock

MEMBER'S ABSENT: Mayor Jarvis Deel, Cynthia Ellis

TOWN CLERK: Tina Deel

TOWN ATTORNEY: Greg Baker (Not Available)

Call to Order & Welcome by Vice Mayor:

Vice Mayor Ruby Coleman stated the meeting of town council will be called to order; a quorum is present. At this time can we stand for the pledge of allegiance; (everyone stood towards the flag). Vice Mayor Ruby Coleman asked for a moment of silence.

Approval of Minutes:

Vice Mayor Ruby Coleman asked council if they had a chance to review the minutes; no discussion was made. Jelane Mock made a motion to approve the minutes; Stearl Branham seconded the motion; a vote was taken and all members were in favor.

Approval of the Bills:

Consent expenditures:

Vice Mayor Ruby Coleman asked council if they have had a chance to look at their consent expenditures and asked if there was any discussion; Trevor Counts stated she wanted to ask that why were we having to borrow money; Vice Mayor Ruby Coleman stated that is on our agenda and we will discuss that in just a little bit. Vice Mayor Ruby Coleman asked for a motion to approve the consent expenditure report; Randy Moore asked about an item on the report; Jelane Stated that is the check that was written for that item and two above amounts equal that amount. Other discussion was made over the consent expenditures. Stearl Branham made a motion to approve the consent expenditure report; Herbert Branham seconded the motion; a vote was taken and Vice Mayor Ruby Coleman voted yes, Jelane Mock voted yes, Stearl Branham voted yes, Herbert Branham voted yes, Trevor Counts voted no.

Additions to the Agenda:

Vice Mayor Ruby Coleman asked for any additions to the agenda: no additions were made to the agenda.

Approval of the Agenda:

Vice Mayor Ruby Coleman asked for a motion to approve the agenda; Jelane Mock made a motion to approve the agenda; Stearl Branham seconded the motion; a vote was taken and all members were in favor.

Old Business

Approval of Proposed 2021-22 FY Budget:

Jelane Mock made a motion to approve 2021-22 FY Budget for the Town of Clinchco in the amount of \$85,626.00. This budget becomes affective July 1, 2021 and will run through June 30, 2022 unless amended; Sterl Branham seconded the motion; a vote was taken and all members were in favor. Roll Call Vote: Trevor Counts voted yes, Herbert Branham voted yes, Stearl Branham voted yes, Jelane Mock voted yes, Vice Mayor Ruby Coleman voted yes.

Approval of Tax Rates and Levies Increase Cigarette Tax from .05 to .10:

Jelane Mock made a motion to levy an access all taxes and fees as in affect of the FY 2021-22, but all those taxes and fees previously imposed currently in affect shall be reimposed again for the next FY 2021-22 at the same rate, same amounts with the exception of the Cigarette Tax shall increase from .05 to .10 and all these taxes and fees shall become affective including the increase of cigarette tax on July 1, 2021. Stearl Branham seconded the motion; a vote was taken and all members were in favor. Roll Call Vote: Trevor Counts voted yes, Herbert Branham voted yes, Stearl Branham voted yes, Jelane Mock voted yes, Vice Mayor Ruby Coleman voted yes.

Adoption of BPOL:

Jelane Mock made a motion to adopt the Business, Professional, Occupation License Tax Ordinance as previously advertised and those license fees be set at the rate schedule that accompanies the Oriance effective for calendar year 2021. Stearl Branham seconded the motion; a vote was taken and all members were in favor. Roll Call Vote: Trevor Counts voted yes, Herbert Branham voted yes, Stearl Branham voted yes, Jelane Mock voted yes, Vice Mayor Ruby Coleman voted yes.

Readoption of the Motor Vehicle Code 46.2:

Jelane Mock made a motion to readopt Title 46.2 Motor Vehicle Code of Virginia as Ordinances of the Town of Clinchco as in effect as of July 1, 2021. Stearl Branham seconded the motion; a vote was taken and all members were in favor. Roll Call Vote: Trevor Counts voted yes, Herbert Branham voted yes, Stearl Branham voted yes, Jelane Mock voted yes, Vice Mayor Ruby Coleman voted yes.

Motion to adopt the Golf Cart and Utility Vehicle Ordiance:

Jelane Mock stated to table the Golf Cart and UTV Ordinance and to let the town attorney, Greg Baker revisit the ordinance and make changes; council was in agreeance.

American Rescue Plan Act:

Vice Mayor Ruby Coleman stated as an update of the American Rescue Plan Act; our paper work has been submitted, the county has not received their money yet. Ideally the way it will work it will come to the county first and then it will come to the towns thereafter. We are looking for sometime in July, but we aren't for sure.

Police Department and CHP:

Vice Mayor Ruby Coleman stated as an update;

New Business:

Master Plan for Down Town Area:

Vice Mayor Ruby Coleman stated this was a very involved and Tina has submitted the grant and it will fund two full time officers.

Tiny Business Village:

Vice Mayor Ruby Coleman asked council to look at the sneak peak of the tiny business village. It is something Tina has been working on for a while and we have been approved months ago for a feasibility study for a tiny business village. The concept is to give entrepreneurs an opportunity to open a business. Other discussion was made regarding the tiny business village.

Update Town Dumpster:

Vice Mayor Ruby Coleman stated as an update on the dumpster; people has said they will fix it or patch it at a discount price but no one has ever followed through with it. We called and got some number just in case we had to go this route; New one with bear proof lids is \$2,500.00; if we just purchase the metal and try to find someone to weld it for us the cost is \$425.00; If we go through Superior Fabrication and get the metal and they do the work it will be \$825.00. Other discussion was made of the dumpster.

ST-10C:

Tina stated to council that Ashley couldn't make it to the meeting tonight, but she wanted me to relay to council that her paper work would not be completed by July. She has had a personal issue come up and she has to take care of it before she can move on, and she doesn't know how long it will take. Tina also stated that council needs to make a decision if they want to continue or not, as disused before is council said they would decide weather to let her continue or cease sells. Discussion was made of what to do with the cigarette sells. Herbert Branham made a motion that council stick to the date of July 1st and if paper work is not in order that council has her cease sells on cigarettes. Stearl Branham seconded the motion; a vote was taken and all members were in favor.

Update on the Master Plan for Down Town Area:

Vice Mayor Ruby Coleman stated there was CDAC and Cardno who was walking around town that everyone noticed. We received a \$24,000.00 grant for them to come in and do a feasibility plan to see what could actually work for Clinchco. Other discussion was made of what work so far they have done for Clinchco.

Transfer Money to General Account:

Vice Mayor Ruby Coleman stated we are at the end of the physical year and it hasn't been an easy on at all. \$3,800.00 needs to be transferred over from the money market account into the general account. This is nothing new, when we started looking at our budget back in November, we knew this is going to happen. We should have ran out in mid may but we made it to right at

the end of our FY year. We have to have operating expenses in your account to take care of the bills, payroll or anything else that comes in. Until we get our coal severance and rolling stock tax comes in, it should be next month but we don't know a date. Discussion was made of putting the money back into the money market account. Other discussion was made of the amount that needs to be transferred over to the general account and then discussion followed of ways to potentially offset the unexpected expenses of the budget due to COVID. Tina explained to council how initially she was thinking \$5,000.00 to get us through the month however, I had had unexpected bills so therefore I was thinking around \$7,000.00 to offer a little cushion. Stearl Branham made a motion to transfer \$7,000.00 from the money market account to the general checking account to cover operation expenses and the clerk to monitor the expenditures. Herbert Branham seconded the motion; a vote was taken and all members were in favor.

Clinchco School Property:

Vice Mayor Ruby Coleman stated just to update everyone that the School Board will have the School Property on their agenda. I am going to go to the meeting and ask them to recommend to the County to give it to the town.

PD Internet:

Vice Mayor Ruby Coleman stated good news the PD Internet the second account is closed. We will follow up next week and make sure. But we do need to have ethernet cables so we can have hard line back there and maybe a splitter. Jelane Mock stated you wouldn't need a splitter but you can run 100' ethernet lines back there. Jelane Mock made a motion to purchase a USB wifi adapter and can purchase it on the credit card; Stearl Branham seconded the motion; a vote was taken and all members were in favor.

Picnic Tables:

Vice Mayor Ruby Coleman stated there was a request to put a picnic table over at the grassy area where the Verizon building is. Discussion was made of placing a picnic table on the grassy area next to the Verizon building. Jelane Mock made a motion to move a picnic table over to the grassy area next to the Verizon building; Stearl Branham seconded the motion; a vote was taken and all members were in favor.

BOS Funding:

Vice Mayor Ruby Coleman stated the BOS funds different activities and we received a call indicating that \$1,500.00 would be available to the town and we have to do an official letter and request for that. The county wants it to be this way due to tracking and auditing purposes. Other discussion was made of money for Clinchco Days. Herbert Branham made a motion to submit a letter to the BOS to officially request \$1,500.00 for Clinchco Days; Stearl Branham seconded the motion; a vote was taken and Herbert Branham voted yes, Stearl Branham voted yes, Jelane Mock voted yes, Vice Mayor Ruby Coleman voted yes, Trevor Counts voted no.

Public Comments:

Vice Mayor Ruby Coleman asked for public comments; Public made discussion of Clinchco Days and everyone working together. Public also made discussion over wiring that came from the ball field.

Council Comments:

Vice Mayor Ruby Coleman asked for Council Comments; Ruby updated council that we do have our wildlife and fishery account set up and we are open to be able to sell hunting and fishing license. Stearl Branham made a motion to go ahead sell hunting and fishing license and to use the general account until the hunting and fishing license account is set up; Herbert Branham seconded the motion; a vote was taken and all members were in favor.

Adjournment:

Jelane Mock made a motion to adjourn; Stearl Branham seconded the motion; a vote was taken and all members were in favor.